

COVID-19 Risk Assessment

Your Name: Chris Finch Music

Assessment carried out by: Chris Finch

Date of next review: 10th January 2022

Date assessment was carried out: 27th August 2021

About my business

I provide instrumental tuition to individual students. Before the COVID pandemic I taught all students at my home. I have provided lessons online as an alternative to face-to-face teaching. I intend to offer a blend of face-to-face tuition and online tuition, in accordance with the preferences of my students and subject at all times to the advice, guidance or legislation of the UK government.

How this risk assessment was done

This risk assessment is based on the method and principles of the Health & Safety Executive (HSE)'s COVID-19 risk assessment, including advice about coronavirus and safe working here: <https://www.hse.gov.uk/coronavirus/working-safely/index.htm>. The aim of this risk assessment is to identify how COVID-19 could spread in my teaching environment, and to identify methods to stop the spread of the virus. This assessment reflects any relevant official government guidance for safe working during the pandemic.

I identified hazards by walking around my working space, mapping entry and exit procedures and movement around the building, noting ventilation options within my space, considering instrument and equipment cleaning procedures and whether any items are shared, taking note of additional risks associated with certain musical activities, e.g. guitar and ukulele lessons and reflecting on travel and how my students would get to my teaching space. I also considered those who may be considered to be vulnerable who also live in my home, and also what measures to deploy if any COVID symptoms appear in me, my students or other members of my household.

I will update this assessment periodically in light of changes in government guidance or restrictions.

More information on managing risk: www.hse.gov.uk/simple-health-safety/risk/

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
Getting or spreading coronavirus by not washing hands or not washing them adequately	Students Teachers Visitors Vulnerable residents	Clear policy about handwashing Provision of hand sanitiser	Ensure supply of hand sanitiser. Clean all surfaces student is likely to come into contact with after lesson Communicate handwashing policy clearly and repeatedly Ensure paper towels if used can be disposed of safely e.g. via pedal bin	Teacher to supply materials Teacher and student to observe hand sanitizing rules	01.09.21	01.09.21
Getting or spreading coronavirus in common use high traffic areas such as corridors, toilet facilities, entry/exit points and other communal areas	Students Teachers Visitors Vulnerable residents	Design route to ensure speedy entrance and exit from lessons and eliminate contact with other household members/parts of the house. Identify: <ul style="list-style-type: none"> - any areas where social distancing cannot be observed - areas and surfaces that are frequently touched but are difficult to clean 	Minimising contact points for student (e.g. teacher will open all doors/ operate light switches etc.). Establish cleaning routines Communicate hand sanitizing policies Schedule lessons to reduce chances of pupils overlapping. Only allowing students to access hallway and teaching areas.	Teacher	01.09.21	01.09.21

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
Getting or spreading coronavirus from shared instruments and materials	Students & teacher	Eliminated shared instruments where possible. Cleaning any remaining shared instrument adequately between lessons Ensuring handwashing routines followed by all	Limit other materials student can bring to lesson. Eliminate sharing as far as possible.	Teacher	01.09.21	01.09.21
Getting or spreading coronavirus through not social distancing	Students & teacher	Identify places where it may not be possible to maintain social distancing Schedule lessons to minimise risk of overlap between students	Consider arrangement of room to minimise face-to-face working e.g. side by side. Phone / text parents /students when it is time to start and end lesson to avoid touching doorbell and overlaps.	Teacher	01.09.21	01.09.21
Vulnerable household members exposed to increased transmission risk	Household members	Managing routes through premises to teaching room to minimise risks of contact between vulnerable people and students	Ensure route through premises is observed, other household members know when teaching is taking place. Cleaning any possible contact points or surfaces.	Teacher & household members	01.09.21	01.09.21
Student uses public transport to attend lesson and may	Student, teacher and household	Request student attend by means other than public transport	Continue online lessons of non-public transport options unavailable	Teacher & student	01.09.21	01.09.21

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
introduce infection		and wear face covering.				
Poor ventilation in workspace leads to risks of coronavirus spreading	Students and teacher	Ensure adequate ventilation during and between lessons Identify additional means of ventilating space Ensure sufficient time between lessons to enable cleaning and ventilation of the space	Consider teaching online lessons inbetween in -person lessons to allow adequate time for ventilation. Limit number of people in teaching space at any one time. Open Windows.	Teacher	01.09.21	01.09.21
Student uses public transport to attend lesson and introduce infection	Student, teacher and household	Request student attend by means other than public transport and wear face covering as required by Government.				01.09.21
Increased transmission risks from certain musical activities	Students & teacher	Ventilation of teaching space; Social distancing Arrangement of room	Monitor government guidance and research for changes in guidance Offer remote teaching. Consider arrangement of room to minimise face-to-face working.	Teacher	01.09.21	01.09.21

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done